

Electronic Payment Options for the Quarter-Monthly (Weekly) Withholding Tax Filers

Option 1: Withholding payments can be made using a **credit card or E-Check (Electronic Bank Draft)** online through the Department of Revenue's (department) web site at www.dor.mo.gov/tax/. All valid withholding tax filers (with account in an open status) can use this system and there is no registration. From the web site www.dor.mo.gov/tax select "Pay Business Taxes Online" and follow the screens. The system will ask for Missouri Tax ID Number, Filing Period, and the amount of payment. Other payment information will be needed such as name, address, credit card number, or bank routing and account number, etc. The payment will process within two banking days. The postmark date of the transaction is the date the payment is submitted. The monthly Form MO-941 reconciliation can be completed online after all Quarter-Monthly payments have been made for that month.

Option 2: Withholding tax payments can be made using the **ACH Credit payment** method. To make payments through your bank using this method, make arrangements with your financial institution or service provider to originate the transaction and pay the associated costs. You must work with your financial institution or service provider to ensure that the required "TXP" tax information is

transmitted with the payment, and submit a Form 4572, Electronic Filing Trading Partner Agreement prior to sending payments. The ACH file specification booklet (DOR-4585) and Form 4572 can be retrieved by downloading from the department's web site at www.dor.mo.gov/tax/electronic/. When the department has received Form 4572 and a pre-notification test, you will be contacted to verify that the information is correct. The postmark date of the transaction is the Federal Reserve settlement date. Work with your financial institution or service provider to ensure payments are timely.

If you have questions regarding either electronic payment option, call (573) 751-8150.

Quarter-Monthly filers MUST SUBMIT a Form MO-941, Monthly Reconciliation, after making Quarter-Monthly Payments.

Option 1 filers can choose to submit the reconciliation online, or paper using Form MO-941, or over the phone by using the Telefile System at (888) 948-4653. Option 2 filers can only submit the reconciliation using a paper Form MO-941, or by using the Telefile System at (888) 948-4653.

2004 QUARTER-MONTHLY SALES AND WITHHOLDING PAYMENT DUE DATES

FOR TAX PERIOD	PERIOD COVERED	DUE DATE
JAN 2004	JAN 01-07	JAN 12 2004
JAN 2004	JAN 08-15	JAN 21 2004
JAN 2004	JAN 16-22	JAN 27 2004
JAN 2004	JAN 23-31	FEB 04 2004
FEB 2004	FEB 01-07	FEB 11 2004
FEB 2004	FEB 08-15	FEB 19 2004
FEB 2004	FEB 16-22	FEB 25 2004
FEB 2004	FEB 23-29	MAR 03 2004
MAR 2004	MAR 01-07	MAR 10 2004
MAR 2004	MAR 08-15	MAR 18 2004
MAR 2004	MAR 16-22	MAR 25 2004
MAR 2004	MAR 23-31	APR 05 2004
APR 2004	APR 01-07	APR 12 2004
APR 2004	APR 08-15	APR 20 2004
APR 2004	APR 16-22	APR 27 2004
APR 2004	APR 23-30	MAY 05 2004
MAY 2004	MAY 01-07	MAY 12 2004
MAY 2004	MAY 08-15	MAY 19 2004
MAY 2004	MAY 16-22	MAY 26 2004
MAY 2004	MAY 23-31	JUN 03 2004
JUN 2004	JUN 01-07	JUN 10 2004
JUN 2004	JUN 08-15	JUN 18 2004
JUN 2004	JUN 16-22	JUN 25 2004
JUN 2004	JUN 23-30	JUL 06 2004

FOR TAX PERIOD	PERIOD COVERED	DUE DATE
JUL 2004	JUL 01-07	JUL 12 2004
JUL 2004	JUL 08-15	JUL 20 2004
JUL 2004	JUL 16-22	JUL 27 2004
JUL 2004	JUL 23-31	AUG 04 2004
AUG 2004	AUG 01-07	AUG 11 2004
AUG 2004	AUG 08-15	AUG 18 2004
AUG 2004	AUG 16-22	AUG 25 2004
AUG 2004	AUG 23-31	SEP 03 2004
SEP 2004	SEP 01-07	SEP 10 2004
SEP 2004	SEP 08-15	SEP 20 2004
SEP 2004	SEP 16-22	SEP 27 2004
SEP 2004	SEP 23-30	OCT 05 2004
OCT 2004	OCT 01-07	OCT 13 2004
OCT 2004	OCT 08-15	OCT 20 2004
OCT 2004	OCT 16-22	OCT 27 2004
OCT 2004	OCT 23-31	NOV 03 2004
NOV 2004	NOV 01-07	NOV 10 2004
NOV 2004	NOV 08-15	NOV 18 2004
NOV 2004	NOV 16-22	NOV 26 2004
NOV 2004	NOV 23-30	DEC 03 2004
DEC 2004	DEC 01-07	DEC 10 2004
DEC 2004	DEC 08-15	DEC 20 2004
DEC 2004	DEC 16-22	DEC 27 2004
DEC 2004	DEC 23-31	JAN 05 2005